

Writing Submission Guidelines

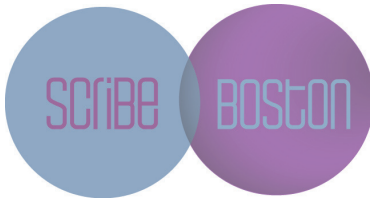
Deadline: November 19, 2010

SCRIBE Boston welcomes poetry, short stories or prose submissions from students who live in the city of Boston and attend school, grades 6 – 12. We are looking for writing on a broad variety of topics and encourage students to be creative and to submit their best work.

- Students may submit up to three poems. There is no word limit for poems. Short stories and prose are limited to 750 words maximum.
- Submissions must be typed, double-spaced, and in 12-point font.
- Writing may be submitted online via e-mail or through the mail (on disk or printed out in hard-copy). Please contact us if submissions need to be sent via fax. No handwritten work will be accepted. E-mail: info@scribeboston.org. Mailing address: SCRIBE Boston, c/o RCHT, P. O. Box 201045, Mission Hill Station, Roxbury, MA 02120.
- **The deadline for submissions is Friday, November 19, 2010 (postmarked).**
- Each submission must be accompanied with a permission form (see attached) signed by a parent, guardian, teacher or program leader 21 years of age or older.
- By submitting this work, you agree that if it is selected, SCRIBE Boston may print, distribute, and sell it. All sales will be used to cover costs of the publication, writing workshop, and reception.
- By January 18, 2011, students will be notified in writing whether their work has been accepted.

Once a submission is accepted for SCRIBE Boston:

- We reserve the right to edit it for publication.
- A writing workshop with professional writers and editors will be offered to students whose work is accepted. Students will receive details of this workshop upon acceptance.
- There will be a publication reception for SCRIBE Boston, and students will be invited to read their work.



Submission Cover Sheet *Please print clearly.*

First Name: _____ Last Name: _____

Address: _____

City & Neighborhood: _____ State: _____ Zip Code: _____

Home Phone #: _____ Cell Phone #: _____

E-mail: _____

School: _____ Grade: _____ City/Neighborhood: _____

Title of Work Submitted: _____

Date Created: _____ Word Count (except for poetry): _____

What category is your submission? Circle one below: _____

Poem Short Story (750 words max) Non-Fiction (750 words max)

Please write 3 or 4 sentences about yourself and why you wrote the work you are submitting:

Format of submission? Circle one below:

Computer Disk

E-mail

Hardcopy

Please note: No hand-written submissions will be accepted. Manuscripts will not be returned unless accompanied by a self-addressed envelope with appropriate postage.

PERMISSION

By submitting this work, the student and parent/teacher give SCRIBE Boston permission to print, distribute, and sell it, if it is selected for publication. All sales will be used to cover costs of the publication, writing workshop, and reception.

Student Signature: _____

Parent/Teacher Name (printed):

Parent/Teacher Signature:

Parent/Teacher Phone: _____

Parent/Teacher E-mail: _____