

ROLLINS GRIFFITH MEMORIAL SCHOLARSHIPS

To: Headmasters, Principals and Other Administrative Heads
From: Rollins Griffith Teacher Center of Boston
Board of Directors
Date: January 4, 2011
Re: Rollins Griffith Memorial Scholarships: Year VIII

For the EIGHTH year, three \$1,500.00 Rollins Griffith Memorial Scholarships will be awarded to three Boston Public High School seniors and will be distributed in May 2011. These \$1,500.00 awards are given through the generosity of the Rollins Griffith Teacher Center of Boston, a non-profit organization run by and for educators in the Boston Public Schools.

Rollins Griffith was the first African American District Superintendent in the Boston School System. Rollins was by training both a musician and a teacher. He served as a music teacher, assistant principal, principal and then a district superintendent. In 1975, he wanted a teacher center to help prepare teachers to improve students' academic progress. His tireless efforts led to the establishment of the District 5 Teacher Center to link teacher training and school programs. After his untimely death in 1978, the Center was renamed The Rollins Griffith Teacher Center of Boston. His vision has allowed the Rollins Griffith Teacher Center to help hundreds of staff members earn teacher and/or administrative certification; to learn more about diverse cultures present in our school community through conferences and workshops; and, more recently, to travel and study abroad. A copy of the Rollins Griffith Teacher Center's history is enclosed for your review.

BPS High School headmasters, assistant headmasters, guidance counselors, teachers or other school-based personnel may nominate outstanding graduating seniors who plan to study one of the creative arts and/or education at a post-secondary institution. A senior may also nominate himself/herself or another eligible peer.

To be eligible, a student must have applied to a post-secondary educational institution. The applicant must submit an essay of 500 to 1,000 words (3 to 5 pages typed in 12 point font and double spaced). In this essay, the senior will be required to tell us: (a) about himself/herself, (b) tell us what prompted him/her to choose this area of study, and (c) how this program will help him/her fulfill his/her life goals and aspirations. Two letters of recommendation must accompany this essay. One recommendation must be from the individual who nominated the senior unless the senior nominated himself/herself. A self-nominated senior must send two letters of recommendation in addition to the essay.

Nominators must:

Complete ALL sections of this application form and be sure ALL signatures are included. Nominators must attach the essay and two letters of recommendation to this completed application. The original packet and one clear copy of the entire packet must be submitted by Friday, March 4, 2011, to Ms. Claire Radley, Teacher Associate and Ms. Maureen T. Jelloe, Director, Rollins Griffith Teacher Center, c/o Josiah Quincy Upper School, 900 Washington Street, Boston, MA 02111.

Please note: Late applications will not be accepted.

A panel composed of Rollins Griffith Teacher Center Board of Directors will review applications and select awardees. All applicants will be notified of their status prior to the Awards Presentation in May, 2011. The Scholarships will be sent directly to the post-secondary institution.

Applicants may receive only one Rollins Griffith Memorial Scholarship.

For further information, please contact Ms. Claire Radley, Teacher Associate at 617-635-1515 or on her cell phone 617-680-1460.

Attachments

ROLLINS GRIFFITH MEMORIAL SCHOLARSHIP APPLICATION FORM

****Please type or print clearly.****

I. Applicant Information:

Name: _____

Telephone Numbers: _____
Home Cell phone

Social Security Number: _____ Gender: _____

Race/Ethnicity: _____

Home Address: _____
Street

City/Zip Code

Parent's/Guardian's
Name: _____

Name of Boston Public High School (including Alternative or Pilot High School):

School's Telephone Number: _____

Nominator: _____
Name & Title

Nominator's Telephone Numbers: _____
Home Work Cell phone

Recommendation 1: _____
Name & Title

Telephone Numbers: _____
_____ Home Work Cell phone

Recommendation 2: _____
Name & Title

Telephone Numbers: _____
_____ Home Work Cell Phone



II. Post-Secondary Institution Information:

College(s)/Institutions(s) where you have applied:

College(s)/Institutions(s) where you have been accepted:

III. Honors, Awards, Memberships, Activities, Etc.:

List any honor or award you have received (i.e. school, community, city, state, national, etc.):

Have you ever held office in a club, or received recognition in any organized activity not connected with school? If so, please explain.

IV. Essay:

In an essay of 500 to 1,000 words (3 to 5 pages typed in 12 point font and double spaced) tell us:

- (a) about yourself,
- (b) what prompted you to choose creative arts and/or education as your focus of study, and
- (c) how this program will help you fulfill your life goals and aspirations.

I approve of my son's/daughter's application for the Rollins Griffith Memorial Scholarship and encourage his/her continued study in the area of creative arts and/or education.

Parent's/Guardian's Signature: _____

Date: _____

Student's Signature: _____

Date: _____

Please complete ALL sections of this application form and be sure ALL signatures are included. Nominators must attach the essay and two letters of recommendation to this completed application. The original packet and one clear copy of the entire packet must be submitted by Friday, March 4, 2011, to Ms. Claire Radley, Teacher

Associate and Ms. Maureen T. Jelloe, Director, Rollins Griffith Teacher Center, c/o Josiah Quincy Upper School, 900 Washington Street, Boston, MA 02111.

Incomplete and/or late applications will not be accepted.